



Thank you for choosing the Starlite Club for you event. Please fill out this form and return it to us. It will be kept on file and changes can be made for up to 2 weeks prior to your event. If you have any questions, or would like to discuss any details about you event, please feel free to contact us.

DATE OF EVENT _____

TYPE OF EVENT _____

NAME OF ORGANIZATION _____

ADDRESS _____

CONTACT NAME _____

PHONE _____

NUMBER OF GUESTS INVITED _____

APPROXIMATE TIME GUESTS WILL ARRIVE _____

WILL YOU BE SERVING HORS D'OEUVRES? _____ WHAT TIME? _____

HORS D'OEUVRES CHOSEN _____

WILL YOU BE SERVING DINNER? _____ WHAT TIME? _____

Dinner Pick _____

WILL YOU BE HAVING FREE BEER? _____ (BARTENDER FEE & CUPS \$65.00)

WHAT KIND? _____ HOW MANY? _____

_____ HOW MANY? _____

WILL YOU BE HAVING AN OPEN BAR OR DRINK TICKETS? _____ AMOUNT _____

WILL YOU BE HAVING A DJ? _____ BAND? _____

WHAT TIME WILL ENTERTAINMENT START? _____ END? _____

WHO IS RESPONSIBLE FOR THE BILL? NAME _____

PHONE _____

Please contact the Starlite Club one week prior to your event with the actual number of guests attending.

Unless prior arrangements have been made, all bills are due and payable by cash or check the day of the event. Sorry, no credit cards. Sales tax (5%) and a gratuity of 17% will be added to all bills.

Note: If there shall be any harmful damage done to the property of the Starlite Club, it is the responsibility of your party.

TODAY'S DATE _____

SIGNATURE _____

On behalf of the Starlite Club management and staff, THANK YOU for allowing us to serve your special event.