



W2091 County Rd JJ• Kaukauna, WI 54130•Corner or Hwy 55 & JJ
Phone: 920-788-5296 Email:starliteclubkaukauna@gmail.com

Thank you for choosing the Starlite Club!!!

*Please fill out this form and return it to us. This completed form **MUST** be returned to us **90 days before your wedding date!** It will be kept on file and changes can be made up to 2 weeks prior to your wedding day. If you have any questions, or would like to discuss any details about your special day, please feel free to call us.*

Wedding Date _____

Bride's Name _____ Phone _____

Address _____

Groom's Name _____ Phone _____

Address _____

Number of guests invited for dinner _____

Please Contact the STARLITE CLUB **two weeks prior** to your Wedding with the **ACTUAL number of guests attending** then AGAIN ONE WEEK BEFORE

Where will your ceremony take place? _____

What time will your ceremony take place? _____

What time will your Guests be arriving at THE STARLITE CLUB?

Would you like arrangements made for hors d'oeuvres when Guests arrive?
YES ___ NO ___

Hors D'oeuvre's Chosen: _____

Hors D'oeuvre Serving Time: _____

Linen napkin color: _____

Round Tables: YES _____ NO _____
Combinations of round and straight tables are available upon request

What time would you like dinner served? _____
NOTE: PARTY MUST BE HERE ON TIME!!!!

What menu items have you selected? _____

How many people will be seated at the head table? _____

Will we be serving champagne or wine? YES _____ NO _____
Special request wines and non-alcoholic champagnes available upon request

If yes, what kind? _____

Head table only? _____ Family table? _____ All tables? _____

Is your cake being served for the dessert? YES _____ NO _____

*If your cake is **not** being served for dessert, and you or someone in your party is cutting the cake, **YOU MUST PROVIDE YOUR OWN PLATES & UTENSILS.***

Would you like the Starlite Club to cut your cake? YES _____ NO _____

TIME: _____

Note: *Cake cutting fee is \$75.00, includes plates and utensils
If you cut your own cake and need plates, napkins and utensils there is a \$25.00 charge.*

Will you have a DJ? _____ Band? _____

Name: _____

What time will the entertainment start? _____ End? _____

Beer bartender and plastic cups: Fee, \$65.00
*Tap beer available **AFTER DINNER ONLY!***

Do you want Tap Beer available after dinner? YES _____ NO _____

If so, what kind of beer? _____ Qty _____

Soda? YES _____ NO _____ Qty _____

Before and After Dinner _____ After Dinner Only _____

Will you be having an Open Bar? YES _____ NO _____

If yes, PLEASE discuss details with bar manager

Who is responsible for the dinner bill?

Name _____

Phone _____

Who is responsible for the bar bill?

Name _____

Phone _____

ALL bills are due and payable by cash or check the night of the wedding. Credit cards are accepted with a 4% service charge.

****NOTE: Sales tax (5%) and a gratuity (17%) will be added to your bill****

Prices are subject to change without notice.

Please sign and return this form, to the Starlite Club, 90 days prior to your wedding date.

Today's Date _____

Bride's Signature _____

Groom's Signature _____

*On behalf of the Starlite Club management and staff, **THANK YOU**, for allowing us to serve you on your special day!*